



ANGUS S. KING, JR.
GOVERNOR

STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
16 EDISON DRIVE
AUGUSTA, MAINE
04330

MICHAEL F. KELLY
COMMISSIONER

JAY BRADSHAW, EMT-P
DIRECTOR

**Maine EMS Education Committee
Minutes
Wednesday, December 9, 1998**

Present: L. Delano, B. Demchak, P. Marcolini, D. Palladino, D. Robishaw, S. Shapleigh, L. Worden, B. Zito

Staff: D. Corning, D. White

I. Call to Order - 9:35 a.m.

- a. **Introductions** - None required
- b. **Assign Timekeeper and Scribe** - S. Shapleigh agreed to keep time and D. Corning to scribe.
- c. **Additions/Deletions to Agenda** - Updated agenda distributed by D. Corning
- d. **National Standard Curricula Review Committee** - Steve Leach is chairing this committee that the Education Committee had requested that the Board appoint, and came to briefly address today's meeting. Steve is planning for the review committee to meet at 1:00 PM on the Education Committee Meeting days, and anticipates that the first meeting will be on January 13, 1999. Dwight will download the latest NSC for EMT-I and EMT-P and send them to the printers to have 10 copies of each made.

II. Acceptance of Minutes

- a. **October Minutes: Motion to accept the minutes of the October 14, 1998 meeting as written. (Demchak; Worden) Passed**
- b. **November Minutes: Motion to accept the minutes of the November 3, 1998 joint Operations Team/Education Committee meeting as written. (Palladino; Demchak) Passed**

III. Staff Report:

- a. **EMS Day @ Legislature** - A display is being planned for January 21, 1999, from 0800-1200 in the Hall of Flags. The Operations Team is planning this event.
- b. **Strategic Planning** - The Operations Team continues to work on the strategic plan, with the goal of having a draft document ready for the March Board meeting.
- c. **Highway Safety Tuition Reimbursement Program** - Is being finalized for tuition reimbursement for several different programs, more information will follow as this program is finalized.
- d. **Field Internship Preceptor Time** - The staff and Operations Team reviewed and endorsed the current understanding in regard to students in training programs and when they can "practice" the new skills they are learning. They **cannot** practice their new skills when they are working as a

- regular member of their ambulance/rescue team, they must be there strictly as a precepted student, and not as a member of the crew.
- e. The Board has formed an Investigations Task Force to review how investigations are handled, what is the process that they follow, and are there ways to streamline the process keeping it equitable for all.
 - f. John Fields has stepped down from the Board due to ever increasing demands on his time at CMMC. Jim McKenney is the new Board Chairman.
 - g. Operations Team will be discussing issues assigned to them relative to the new First Responder program at their January meeting.
 - h. Maine EMS has interviewed for a person to replace Missi, and is expected that a decision will be made shortly.

IV. Old Business:

- a. **EMS/TC Task Force** - Jay has had an initial meeting with Dick Willis. The original report from the MTCS/MEMS Joint Task Force on EMS Education in Maine, dated May 3, 1993, will be redistributed to interested parties. Jay has been tasked with identifying all of the EMS contacts at each technical college (which he has done), and Dr. Willis is meeting with the Academic Deans Board. The next step in the process will be for Jay, Paul Marcolini (Education Committee Chairman), Dr. Willis, and Dr. Huffman (from the Technical College System) to meet to discuss the appropriate people to include in the process, and the next steps to take. This group is schedule to meet on January 7, 1999.
- b. **EMT-Intermediate** - L. Delano reported that she has sent the draft of the letter to be sent out to all current EMT-I's explaining the changes and asking for feedback to Jay for his review, changes, and mailing. The Exam Committee is working on their piece, Liz will write some possible exam questions for their review. The question was asked if there were any pharmacy issues that had been identified, and Southern Maine has been working with Dan Lambert to make sure that no pharmacy issues suddenly appear.
- c. **First Responder Program** - Dwight passed out the updated First Responder Curriculum Review & Update list.
- d. **I/C Program** - The draft document entitled *Maine EMS Educational System "One Vision for Instructional Delivery"* has been distributed to members of the Operations Team and Board, with comments received from just 1 person so far. The Education Committee now needs to begin the work of filling in the details outlined in that document. Following today's discussion, Dwight will add wording to the introductory paragraph that being a Level I instructor is not required to do CEH's or to be an assistant instructor, but it is strongly encouraged. It was also discussed that the tracking of the ongoing requirements of an instructor would be the responsibility of the regions. (Ex: page 2, 1st paragraph, items #2 and #4.) At the January meeting Liz will share some paperwork and ideas that the Southern Maine EMS Education Committee has been working on in regard to establishing minimum standards for I/C's in Southern Maine. Dwight will follow up with the Operations Team this month, requesting any feedback from them, and confirming their support on the concept of two levels of instructors, as outlined in the draft document.
- e. **Distance Learning** - Paul Marcolini will draft a statement for the January meeting outlining that any distance learning program requests would have to be compared to the Maine EMS learning objectives for the same program as it is traditionally taught. The agency making the request would have to show how they meet the objectives required by Maine EMS, and the Education Committee would review these objectives and make a decision on the acceptability of the distance learning program. Further discussion took place at today's meeting on different ways of

presenting information utilizing technology in ways that are different then traditional classroom settings.

- f. **CEH Requirements** - Discussion today continued on what categories should be included for CEH requirements. Today's direction was towards general and broad categories, possibly including the following: Operations, BLS Medical, BLS Trauma, BLS Skills, ALS Medical, ALS Trauma, ALS Skills, and Enrichment. Towards the end of the session we discussed that perhaps we should look at this from the viewpoint of "what does an EMT (or Intermediate or Paramedic) need for ongoing training to maintain their competence" and let the categories fall out from there. For next month each member of the committee is requested to individually "Greenfield" this topic, and bring back your ideas for the next meeting.

V. **New Business:**

- a. **Critical Care Transport Protocols for Paramedics:** The Education Committee has not yet received the information that LifeFlight of Maine is to provide, so this topic has been tabled until after that information is received.

The meeting adjourned at 11:50 AM when we dropped below a quorum of members present.

Next Meeting January 13, 1999

9:30 AM - 12:30 PM

Please RSVP

Please remember to do your assigned homework!

Respectfully submitted,

Dwight Corning
Scribe